

3014

Use of School Property and Equipment

1) General Use

The School District of Ralston encourages the use of school facilities by nonprofit groups and organizations headquartered within the District. Groups may be permitted to use school facilities whenever such use does not conflict with school activities. The superintendent or their designee will be responsible for formulating a fee schedule and contract governing the use of the facilities.

The following general rules will govern the use of school facilities by outside groups and organizations:

1. School activities shall have the first priority.
2. The School District reserves the right to cancel any contract when it is deemed that such action is in the best interest of the District.
3. Board of Education policies and regulations that govern school use of facilities will, when applicable, also govern use of facilities by outside organizations.
4. The use of any District facility will be scheduled through the building administrator involved.
5. An exception to the charge of a rental fee may be made when the use of the facility will serve a charitable or educational function to the community at large.
6. For profit groups may still use the facility, however, they must rent the area according to the fee schedule. The rental of District facilities for profit groups, will require approval by the Assistant Superintendent for Business.
7. District facilities may be used by faculty members for tutoring as long as the tutoring is for District students.
8. School facilities will not be available to any organization advancing a doctrine or theory that is subversive to the Constitution of this State or of the United States, or an organization advocating social or political change through violence.

2) Entry and Participation Fees

Any person or group who uses the school's facilities for a recreational activity may not charge an entrance or participation fee for that activity unless the person or group has obtained insurance sufficient to indemnify the school district for any possible claims under the Nebraska Political Subdivision Tort Claims Act. Rental fees, if any, for school facilities and property shall be set by the board or the board's designee. The board may adjust rental fees at its discretion.

3) Supervision of Students

The kitchen, industrial technology, weight rooms, and other facilities or property containing potentially dangerous equipment may not be used by students when school is not in session, unless supervised by an adult approved by the administration.

4) Use of Equipment and Staff

The district shall bear any costs for a school group (e.g., the fee paid to a cook or a custodian required to be in attendance). All other groups will reimburse the school districts for reasonable staffing costs.

Students, faculty and community members may borrow school equipment for non-school use only if they have received the prior permission of the superintendent or their designee. Equipment must be properly checked out and the current condition noted. The borrower will agree to pay for any damage or loss of school equipment that is loaned.

5) Denial of Access

The superintendent or their designee may limit or deny access to school buildings, grounds, and activities to any person or group whom the administrator deems to be using the facilities in a manner that is unsafe or inconsistent with the educational mission of the district.

Adopted on: July 25, 2016

Revised on:

Reviewed on: April 26, 2021